



## The Parish of Boxmoor

St John's Boxmoor,  
St Stephen's Chaulden & St Francis' Hammerfield

# The Parish of Boxmoor Meeting of Parishioners & Annual Parochial Church Meeting

in St John`s Church, Boxmoor

Sunday 7 April 2019 at 9.30 am

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Minutes of Meeting held on 22 April 2018

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Please see the separate booklet for reports from our daughter churches, PCC committees and other church organisations. This will be displayed for inspection at the back of the churches and is available on the parish website at [www.stjohnsboxmoor.org.uk](http://www.stjohnsboxmoor.org.uk)



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## ANNUAL CHURCH MEETINGS

Sunday 7 April 2019

After the 9.30am Parish Eucharist in St John's Church

### A G E N D A

1. Apologies for Absence

#### Meeting of Parishioners

2. Election of Churchwardens

*(To be entitled to vote one must either be on the revised Electoral Roll or live in the parish and appear on the register of local government electors).*

A nomination for election form will be displayed on the church notice boards until immediately before this meeting. There are two Churchwarden positions.

#### Annual Parochial Church Meeting

3. Minutes of the Annual Parochial Church Meeting held on 22 April 2018 with Vicar's report for 2018.  
To accept these minutes and the Vicar's report as a true record of the last APCM.
4. Electoral Roll.  
To receive the updated electoral roll, which has been displayed in our three churches before this meeting.
5. Proceedings of the PCC.  
To receive a report on the proceedings of the PCC for 2018/2019.
6. Safeguarding.  
To receive a report stating that the PCC has complied with its duty to have due regard to House of Bishops guidance on *Safeguarding children and vulnerable adults*
7. Financial Affairs of the Parish.  
To receive a report on the financial affairs of the Parish.
8. Presentation of the Annual Accounts for 2018 and Budget for 2019.  
To receive the accounts for 2018 and budget for 2019.
9. Independent Examiner.  
To appoint an independent examiner for the PCC accounts for the coming year.
10. Fabric, Goods & Ornaments.  
To receive a report on the Fabric, Goods & Ornaments for 2018 from the Churchwardens.
11. Election of Lay Representatives to the PCC  
*(To be entitled to vote one's name must appear on the revised electoral roll).*  
There are six vacant places. A nomination for election form will be displayed on the church notice boards until immediately before this meeting.

12. Election of Sides Persons.  
To elect the sidesmen and sideswomen for the coming year as proposed on the list of nominations.
13. Deanery Synod.  
To receive a report on the proceedings of the Deanery Synod.
14. Daughter Churches.  
To receive reports from our daughter churches of St Francis of Assisi and St Stephen.
15. Reports.  
To receive reports from PCC committees and other church groups, organisations and activities.
16. Vicar's Report.  
To receive a report from the Vicar on the calendar year 2018.
17. Any Other Business.  
Any other legitimate APCM business.
18. Date of next APCM.  
The next APCM has been provisionally set to follow the 9.30am Parish Eucharist on Sunday 26 April 2020 in St John's Church.

### **Special meeting of the Parochial Church Council**

*(Only members of the incoming PCC are entitled to vote)*

19. Election of Lay Vice Chair
20. Election of Deputy Church Wardens. Two places to fill.
21. Election of Honorary Treasurer
22. Election of Honorary Secretary
23. Appointment of Standing Committee  
*(The Standing Committee consists of the Chairman, Churchwardens, Deputy Church wardens, Treasurer and Secretary all ex-officio, plus two others).* Two places to fill.
24. Appointment of Electoral Roll Officer
25. Co-options to PCC  
*(The incoming PCC is entitled to make up to three co-options, should they wish)*
26. Any other legitimate PCC business
27. Date of next PCC meeting.  
Members of the incoming PCC may care to note that its first substantive meeting will be at 8pm on Tuesday 7 May in St John's Hall.

Philippa Graham  
Hon Secretary to the Parochial Church Council  
01442 261706  
[pccsecretary@stjohnsboxmoor.org.uk](mailto:pccsecretary@stjohnsboxmoor.org.uk)



# The Parish of Boxmoor

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## The Goals in our Mission Action Plan are:

- For the Ministry Team to be active in every school in the Parish
- Hold bi-monthly Bible Studies and discussion groups
- Open the doors of St John's church every day between Morning Prayer and Evening Prayer – manned or unmanned
- Facilitate transport to services where the need arises
- Support families following Pastoral Offices via greater communication concerning the life of the Parish
- Publicise that we are a church which is alive and kicking

## MEETING OF PARISHIONERS AND THE ANNUAL PAROCHIAL CHURCH MEETING HELD IN ST JOHN'S CHURCH 9.30AM ON SUNDAY 22 APRIL 2018

**Chair: The Reverend Michael Macey, Vicar of Boxmoor**

**Present: Clergy 2, Parishioners 58**

TOPIC	DISCUSSION	ACTION/ FOLLOW-UP
<b>1. Prayers</b>	The meeting immediately followed the 9.30am Eucharist.	
<b>2. Apologies for Absence</b>	Apologies for absence had been received from Alan and Val Darvill, Andy Fisher, Jean Gale, Annie Mitchell, Godfrey Rock and Di Tovey.	
<b>Meeting of Parishioners</b> <b>3. Election of Churchwardens</b>	Two nominations had been received to fill the two Churchwarden posts. These were for Di Tovey, nominated by Janet Packe and seconded by Philippa Graham, and for Lorraine Ioannou, nominated by Di Tovey and seconded by Graham Gibbs. Both were declared duly elected. Appreciation was expressed for the hard work done by the churchwardens over the past year.	
<b>Annual Parochial Church Meeting</b> <b>4. Minutes of the Annual Parochial Church Meeting held on 4 April 2017 with Vicar's report</b>	The minutes of the APCM on the 4 <sup>th</sup> April 2017 and the Vicar's report were considered and agreed to be a true record. The chairman was authorised to sign them as such.	
<b>5. Electoral Roll</b>	Ian Packe, Electoral Roll Officer, reported that there were 209 names on the revised electoral rolls for St John's and, St Stephen's – which is 16 less than last year (8 additions and 24 removals). St Francis' now has 16 names on their electoral roll (one addition) giving a combined total of 225 compared with 240 previously. Ian said that in future due to the new data protection rules and the church being open during the day next year the electoral roll would be available for inspection in the Parish office rather than in church. He also said that there would be completely new Electoral Roll in 2019. Through the Chairman, the meeting thanked Ian	

TOPIC	DISCUSSION	ACTION/ FOLLOW-UP
	Packer for all the work he had done on the electoral roll. The meeting received the new electoral roll unanimously.	
<b>6. Proceedings of the PCC</b>	The meeting received a report from the Honorary PCC Secretary, Philippa Graham, on the proceedings of the Parochial Church Council during the year 2017/18. The chairman thanked her for her hard work.	
<b>7. Financial Affairs of the Parish</b>	The Honorary PCC Treasurer, Chris Angell, drew attention to his written report on page 11 and the accounts for the year ending 31 December 2017 and thanked everyone who undertook the roles mentioned in his report.	
<b>8. Presentation of the Annual Accounts for 2017 and Budget for 2018</b>	Chris Angell drew everyone's attention to the summary of the accounts on pages 12 and 13 for St John's and St Stephen's and page 22 for St Francis. Looking at page 12, Chris said that although St John's ended the year with a £7,231 deficit, substantial repayments had been made to the organ fund and had those payments not been made the year would have ended with a surplus. St Francis had ended the year with a £740 deficit due to drawing down on funds to build a ramp. Chris said that considering the capital repayments made he felt it had been a very satisfactory year financially. <b>Chris Angell proposed the approval of the accounts to the meeting, Job Rombout seconded, and all agreed.</b> Chris said he would now consolidate the accounts in order to return them to the diocese. The treasurer drew attention to the budget on page 12 for 2018 for St John's which predict a £9,200 deficit but he said that large repayments are due including the Parishioner Loans which may be gifted and that the Charity Bank Loan would be repaid by August 2018. St Francis' budget on page 21 shows a small surplus for 2018. <b>Chris Angell proposed the budgets, Janet Packer seconded, and they were unanimously accepted.</b> The Chairman expressed his thanks to Chris Angell and Jo Fisher for their hard work on the accounts throughout the year.	Chris Angell
<b>9. Independent Examiner</b>	Chris Angell proposed Noel James with a unanimous second from those gathered at the meeting.	
<b>10. Fabric, Goods &amp; Ornaments</b>	The meeting received the churchwardens' report on the fabric, goods and ornaments on page 27. The Chairman thanked the churchwardens for their report and for their support and guidance.	
<b>11. Election of Lay Representatives to the Deanery Synod</b>	There was one vacant place for a two-year term due to the resignation of Nicholas King. Two nominations had been received prior to the meeting – <b>Marian Davies</b> , proposed by Jean Garner and seconded by Val Darvill and <b>Job Rombout</b> , proposed by Trevor Standen and seconded by Yvonne Laidlaw. It was agreed that a vote would take place by show of hands during which the nominees left the church. The result was 37 votes for Marian Davies, 16 votes for Job Rombout with 5 abstentions. <b>Marian Davies</b> was duly elected. The Chairman thanked Job for standing, and thanks were expressed to Nicholas King for his many years of service.	
<b>12. Election of Lay Representatives to the PCC</b>	There were five vacant places all for the full three-year term, two vacancies for two years and one vacancy for one year. Four nominations had been received prior to the meeting – <b>David Martin</b> , proposed by Di Tovey and seconded by Sue Brown, <b>James Proehl</b> , proposed by Jean Garner and seconded by Marion Roff, <b>Job Rombout</b> , proposed by Yvonne Laidlaw and seconded by Philip Barton and <b>Trevor Standen</b> , proposed by Glenn Clayton and seconded by Yvonne Laidlaw. All were duly elected. At the meeting, <b>Chris Angell</b> offered to stand for the remaining three-year term and was proposed by Carole Lewis with a unanimous second from those at the meeting and was duly elected. <b>Sue Brown</b> offered to stand for a two-year term term. She was proposed by Janet Packer and seconded by Jean Garner and duly elected. <b>Marion Cowe</b> offered to stand for the remaining two-year term. She was proposed by Rosie	

TOPIC	DISCUSSION	ACTION/ FOLLOW-UP
	Akeroyd and seconded by Chris Angell and was duly elected. The one-year term remained vacant. The Chairman expressed his thanks to those whose time on the PCC had lapsed.	
<b>13. Election of Sides Persons</b>	The Chairman drew people's attention to the list on page 28. 'Baptism only' people were mentioned, and Paul Davies said that he thought they had all been included. After discussion it was agreed that Paul would revise the list, and all were happy for the new PCC to approve the new list at the meeting on 8 May.	Paul Davies to update list of sides persons PCC to agree at meeting on 8 May 2018
<b>14. Deanery Synod</b>	The report on the proceedings of the Deanery Synod was received and thanks expressed to Jean Garner for compiling it.	
<b>15. Daughter Churches</b>	Reports from the Churches of St Francis and St Stephens were received by the meeting. The Chairman thanked all those who enabled worship to continue in the daughter churches.	
<b>16. Reports</b>	The meeting received reports from PCC committees and other church groups, organisations and activities. Regarding Friendship Teas, Gill and Ian Williams expressed their thanks to all who have helped over the year, but they urgently need help with transport if the friendship teas are to continue. Time/Talents was mentioned, and the Chairman said that it was a possibility later in the year. Ian Williams asked if there was anyone who went to St Albans monthly who could deliver two parish magazines. The Chairman expressed his thanks to all involved in writing the reports.	
<b>17. Chairman's Report</b>	The Chairman drew attention to his written report on page 29.	
<b>18. Any other previously notified business</b>	<p>On behalf of the PCC, Marian Davies made a presentation to Emma Macey for her constant support enabling the Vicar to carry out his duties. Margaret Gunning expressed her thanks to Marian Davies for taking over the OMO lunches.</p> <p>Richard Lyne asked for a brief on the heating. The Chairman replied that the boilers were over 30 years old and at the end of their lifetime and that the PCC have set up a working group. The replacement cost would be in the region of £20,000 so the Churchwardens' Easter Appeal was changed to raise money for the heating – so far about £3,000. Richard also asked about the carpark. The Chairman said that a Faculty Application had just been submitted to widen the gates and bodpave the grassy area by the church hall which would create an additional 6 spaces. He said there was enough money in the fabric fund to pay for this. Regarding the northside carpark, the main issue would be removing the land from the 'Open Spaces Act' and that all three parties involved (St John's, the Council and the Diocese) would have to agree. The Chairman said that the Council see the need and that the Diocesan Registrar thinks it is possible. This would create about 40 parking spaces with the entrance near the bus stop on St John's Road. Richard Lyne queried the idea of renting out some of the parking spaces and said that if we did that then we would be trading and lose our charitable status. The Curate said that several churches in London already do so. The Chairman said that once the way forward was known a detailed plan would be drawn up considering all the facts. Richard asked if a decision would be taken to an open meeting and the Chairman replied that it would be for the PCC to decide whether to bring the decision to a public meeting or to take responsibility themselves. A short discussion continued as to whether the lack of parking was the reason for declining numbers particularly regarding families and young people – the Chairman said that it was a problem throughout the Deanery and the Diocese was addressing the</p>	

TOPIC	DISCUSSION	ACTION/ FOLLOW-UP
	issue. He said that if anyone was interested they would be welcome to join the Youth Committee. It was clarified that anyone on the Electoral Roll could join a Committee, not just PCC members. Peter Garner requested that a hand microphone be made available at future APCMs to make it easier to hear those who were speaking.	Secretary to note
<b>19. Date of next APCM</b>	The next APCM is on Sunday 7 April 2019 at 9.30am in St John's Church	
	The meeting closed at 11.36am	

Philippa Graham (PCC Hon Secretary)  
01442 261706  
pccsecretary@stjohnsboxmoor.org.uk

### **VICAR'S REPORT ON 2017**

*Given at the APCM 2018*

In the joy of the risen Christ we have walked together for another year. Like Christ's first disciples we have faced the unexpected, had moments of disappointment and profound sadness, and celebrated with joy and euphoria milestones and key events in the liturgical year. We have plodded on with our regular tasks consciously trying to live and work in the power of God's Holy Spirit. During Lent we refreshed our vision and mission for the Parish through the Diocesan Lent Course *Living God's Love*. We have tried to think and be a Church that has imagination, courage, generosity, and joy. We have continued to try and find ways in which we can transform community, make new disciples, and go deeper into God. But how?

The opening of St John's Church throughout the day – every day, I believe, has made a huge difference to our community and our understanding of being *Church*. Despite some minor thefts we persevered with keeping the church open. Not a day goes by without someone popping into St John's to say their prayers or to just sit in God's presence. Our mindset has changed: no longer are we a club with a locked clubhouse but rather a fellowship with an open-door policy. This speaks volumes and is much appreciated by our wider community.

On Palm Sunday we resurrected an old tradition of processing from the Playhouse (our old Hall) to St John's. Despite not being able to get hold of a donkey this was met with enthusiasm, courage and imagination. We might have needed to imagine the donkey but we were certainly a witness to the wider Parish that the Church in Boxmoor is alive and kicking. This was again shown on Good Friday when we joined-up with the Roman Catholics at the other end of the Moor and 200 people – mostly children – joined us for All Age Stations of the Cross – a powerful ecumenical witness within the Parish.

Perhaps it is because of this renewed enthusiasm to be *Resurrection People* here in Boxmoor that 2017 has been, in many ways, a year of transition: a year when we have been trying to put in place systems and schemes for the future; a year when new people have started to take on new responsibilities; a year when pillars of the Church community have decided or needed to take a step back. A lot of our thinking and planning has been for the future: the PCC have invested considerable time in the possibility of a car park at St John's (and things are certainly moving forward in 2018); a rejuvenated Junior Church Committee has brought life, ideas, and purpose to our work with young people; a new schedule for our Committee Meetings has enabled all the committees to meet without

duplicating work and freeing-up additional clerical time. These might sound small changes but it is always the small things that make a huge difference. I recall Jesus saying something similar regarding the Mustard Seed!

It has therefore been hard to point to any one defining moment that truly shaped the life of the Parish. We are the product of lots of occasions – big and small. Amongst these occasions was the departure of Linden Innes-Hopkins as our Organist and Director of Music in February. Thus ensued a 10 month vacancy valiantly filled by supportive local professional musicians and enthusiastic and competent home grown amateurs. I am most grateful to all who stood in the breach and provided music within the Parish and especially to Marian and Paul Davies for their gentle and effective leadership of the choir during this time. It was a delight to be able to appoint Keith Beniston as our new Organist and Director of Music and I look forward to working with him more closely in 2018 and beyond.

In April we also had to say farewell to the Reverend Jeanette Gosney as she headed to pastures new in the Diocese of St Edmundsbury and Ipswich. Jeanette has been greatly missed. Her preaching ministry was much valued as was her wisdom and guidance within the Ministry Team. But as soon as one member of the Ministry Team departed another joined. We were delighted to be able to celebrate with Sheena Wilson as she began her new role as a Licensed Lay Reader in the Church. After 3 gruelling years of part-time study Sheena was commissioned for this ministry in May and has already made a significant contribution to the life of this Parish through her preaching ministry. Thank you Sheena for hearing and answering God's call on your life and helping to share the Good News of Christ among us. We also bade Vanessa Hadley-Spencer well as she departed to Westcott House Theological College in September to begin 3 years of residential training for the sacred priesthood.

In September I took a period of *Extended Study Leave*. This used to be called a Sabbatical – and that is certainly how I treated it using the time to rest, refresh, recharge, and study. It was a fruitful and profitable time for me spiritually and personally. During my absence the Parish was left in the very capable hands of our Churchwardens – to whom I am most grateful to have worked with and beside this past year – and under the pastoral care of Fr Ben. It was most pleasing (and not at all surprising) that I returned to a well-run and organised Parish, with no emergencies or dramas. Fr Ben worked incredibly hard during this time and certainly came up trumps. He will be a loss to this Parish when he moves in 2018 but an asset to the people among whom he will serve. My sincere thanks are offered.

I would be lying if I said I found 're-entry' following my Sabbatical easy. It wasn't. During those three months everyone (including me) had moved-on a little, but I had failed to realise/calculate this. I found it hard to get back up to speed and bring into my ministry the new patterns, ideas, and hopes I had fostered during my time away. With the arrival of 2018 so came the opportunity to put these into practice and to be more settled again among you.

One of the priorities I have set the Parish since arriving in 2014 is that we should try to grow our fellowship and social life. During 2017 it was great to continue the tradition of our Parish Fun Day and BBQ – which was again well supported. We had Cream Teas, a revamped (and much appreciated) Harvest Supper, Holiday @ Home, Friendship teas and OMO Lunches, and countless opportunities to eat cake after our Parish Eucharist or on a Wednesday morning following the Service of Holy Communion. A good number of people went on the Easter Monday Pilgrimage to St Albans and Fr Ben took a contingent into London for Musical Theatre and The Royal British Legion's Festival of Remembrance.



We also reinstated the tradition of transferring St John's Day from December 27 to the Sunday nearest May 6. The whole Parish came together as we celebrated our Patronal Festival with 2 of our former vicars as guests, and one former vicar being memorialised in stone under the east window. Archdeacon Paul Hughes gave a fine sermon; the Freeman family were delighted that their father was honoured and remembered in this way; and the Reveleys were welcomed back with real warmth and affection.

Over the past year I have come to realise that it is the small things that makes this Parish work; makes it the joy it is to minister and worship within. The small things matter. And so many of you, my brothers and sisters in Christ, contribute in so many and varied ways to our common life that it would be impossible to list you all by name. But to you all I would like to thank you most sincerely for all that you do and give to the life of this Parish. This is your Parish. And by your efforts you are making this a welcoming, well kept, active, caring, dignified and spiritually refreshed Parish. Whether you help with our Comms Team and our regular Newsletter and Magazine, or the Pastoral Committee and those who visit and give Communion to the sick or housebound; or are a flower arranger, sidesperson, reader, server, intercessor, choir member, Baptism helper, cleaner, gardener, card deliverer, caterer, chauffeur, Eucharistic Minister, Junior Church leader, fundraiser; I am most grateful for all that you do and for the way that you do it. Thank you.

I should also like to thank Alison Jackson, our Parish Administrator, for all that she gives and does behind the scenes to aid us in our common life, and to thank my family for their continued support and love as they enable me to be the priest God has called me to be among you.

You might be interested to note that the following number of Pastoral Offices were conducted by the Ministry Team. My sincere thanks to Fr Ben and Carole Lewis for helping to share the load. It is interesting to note that Baptisms are significantly down on previous years. We have evaluated why and genuinely believe this to be a blip-year as number are already up in 2018.

	<b>2017</b>		<b>2016</b>
Baptisms:	14	(0 adults)	27 (2 adults)
Weddings:	19	0 Blessings	13 + 3 Blessings
Funerals:	35	(13 at Crematoria)	37 (16 at Crematoria)
Interment of Ashes:	16		20

2018 will, I'm sure bring more unexpected moments, more highs and lows, more ordinary times, new challenges and fresh opportunities. In the light of the Risen Christ I pray that we will meet these together, head-on, and continue to grow and encourage one another in the love of the God whom we serve. I pray that we will continue to live God's love in our community and with the Spirit's help and guidance breathe new life, joy, and enthusiasm into all that we try to do here in God's name.

In Christ,



The Reverend Michael Macey, Vicar

## **PROCEEDINGS OF THE PAROCHIAL CHURCH COUNCIL (PCC): 2018– 2019**

The Parochial Church Council (PCC), comprising 22 members for the year 2018-2019, meets in principle either on the first or second Tuesday of every other month. In addition, the Curate was co-opted until his departure at the beginning of July and then the Associate Minister was co-opted at the January meeting. Written minutes are kept of all PCC meetings and these are distributed to all PCC members and to any parishioner on the church electoral roll on request. A shortened version of the PCC minutes is published in the church magazine whenever possible. Six ordinary PCC meetings were held during 2018 – 2019 with attendance by PCC members throughout averaging 77% (compared with 75% in 2017-2018 and 66% in 2016–2017). There were four meetings of the PCC Standing Committee.

Routinely the PCC have approved minutes of previous meetings and monitored progress on action points. It has ratified decisions taken by the Standing Committee through approval of its minutes. Reports from the Churchwardens and Treasurer have been received at each meeting and progress on our Mission Action Plan (MAP) has been monitored and discussed. Particular attention has been paid to the needs of our daughter churches of St Francis and St Stephens and reports have been received at each meeting from both churches. Reports and minutes have also been received from the following PCC committees: Communications, Finance, Fundraising, St John's Hall, Missions, MASJ, Pastoral, Social, Worship and Youth. Regular reports have been received in addition on the activities of the Deanery, Pray Hemel and Churches Together.

Regarding safeguarding, it is the legal duty for the PCC as trustees to check the policy annually, so at the January meeting the new Parish Safeguarding Policy was unanimously adopted. All current PCC members have now had a Disclosure and Barring Service (DBS) Check and completed an online safeguarding course.

Parking has been discussed at every PCC meeting and the year ended with the successful completion of the small carpark with enormous thanks to Sue Brown for all her hard work towards this project. The Vicar is currently putting in an application to Dacorum Borough Council regarding the larger carpark.

A heating group was set up to deal with the replacement of the church boiler and progress has been reported to the PCC. At the January meeting it was agreed that a legacy of £14,000 with no conditions on it should be put towards the boiler.

The Deanery goal of 'Working with Children and Young People' has been a consistent agenda item at PCC meetings throughout the year. The PCC have been supportive of the Junior Choir and Messy Church. A holiday club has been planned for the end of the summer holidays.

Regarding MAP, with old goals being achieved, at the latter meetings of the year the PCC have been tasked with talking to the congregation for ideas for new goals. At the January meeting it was agreed that we want to grow as a Church - we want to spread the good news of Jesus Christ so that more people come to know God and come to church.

The parish finances have been closely observed and the successful fundraising during the last year welcomed and applauded. The PCC approved the annual accounts for 2018 and the budget for 2019 for presentation to the APCM.

Philippa Graham  
PCC Honorary Secretary, March 2019

## **SAFEGUARDING**

The safeguarding Officer is obliged to report annually to the PCC on all matters that touch the safety of children and vulnerable adults in the Parish.

The PCC Has complied with the duty under section 5 Of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults).

Fortunately, during the past year there have been no incidents of concern but it is important that we all remain vigilant, don't imagine that 'it couldn't happen here' because it could!

All members of the PCC have had a DBS check and also completed the online course Module C1 on safeguarding.

This course has also been completed by the clergy and all those working with young people and vulnerable adults.

Those working with young people have also attended relevant training courses.

I am very thankful that we have people in the parish willing to work with young people and vulnerable adults and thank them for their efforts to comply with complex but necessary regulations.

Marian Davies

Safeguarding Officer, March 2019

## **REPORT ON THE FINANCIAL AFFAIRS OF THE PARISH 2018**

The attached accounts for the year ended 31<sup>st</sup> December 2018 have been approved by the PCC and will be presented at the APCM. Both those for St John's and St Stephen's and those for St Francis' have been prepared in the format required by the Church Accounting Regulations 1997, detailing gross income and expenditure. Following the APCM a consolidated Parish Report and Accounts for 2018 will be prepared for Independent Examination and submission to the Charity Commission. Budgets for 2019 are also provided.

My thanks go once again to Janet Packe for dealing with St John's weekly and miscellaneous takings; to Philippa Graham for performing the role of Covenants secretary; to Alison Jackson and Hilary Kemp for managing the office fees account; to Graham Liddle for managing St John's Hall bookings and income; to Alan Munford and Trevor Boyce for collecting revenues from Magazine sales and advertising respectively; to Jean Garner for looking after the St Stephen's Hall and Church income and expenditure; to Jo Fisher for maintaining the accounts for St Francis; to Ian Packe for managing the bookings of St Francis Church Hall; to all involved in Fundraising and finally to Noel James for taking on the independent examination of both sets of final accounts.

2018 was another satisfactory year financially for the Parish, with a surplus at St John's and St Stephen's before the transfers to the Fabric and Organ Appeal funds and at St Francis.

St Francis remained financially stable with income from Hall lettings still strong. Going forward clergy costs, previously met from a restricted fund, will fall on General Account ultimately leading to a drain on accumulated funds unless income can be increased.

At St John's and St Stephen's a surplus of £7,307 was recorded before transfers to the Fabric and Organ Appeal Funds. Given the relatively strong position the PCC agreed to repayment of all Organ

Appeal loans in the summer of 2018, completing the funding of the new organ at St John's. It was also agreed to undertake the planned improvements to the "Regulars" car park on the south side of St John's. This, together with preliminary works on boiler replacement at St John's, would have exhausted the Fabric Fund early in 2019 had it not been for the recent receipt of a significant legacy. This together with budgeted transfers from General Fund during 2019 should enable work on the boiler project to proceed but further borrowings may be required.

At St John's and St Stephen's the 2019 General Account budget reflects falling income and increasing costs, meaning accumulated surpluses will be need to be used to balance the books. This is unsustainable and a major Stewardship campaign, planned for late 2019, is to be brought forward to the Spring/Summer in an attempt to address the problem.

Chris Angell

Honorary Treasurer, 15 March 2019

		<b>St John's Boxmoor P.C.C. 2019 Budget</b>			
		<b>General Fund</b>			
ITEM	Budget Holder	2016	2017	2018	2019
		Actual	Actual	Actual	Budget
		£	£	£	£
<b>INCOME</b>					
Missions	Finance Committee	3,710	4,394	4,465	4,000
Collections	Treasurer	19,775	18,402	20,871	20,000
Planned Giving	Treasurer	67,431	71,015	69,643	70,000
Donations	Treasurer	2,878	3,169	6,225	2,000
Fees (net)	Churchwardens	15,660	16,437	15,488	16,000
Fundraising-Regular	Fundraising Committee	8,949	13,221	11,578	9,600
Fundraising-Special	Fundraising Committee	-	-	-	6,000
Coffee	J.Packe	1,321	1,249	1,340	1,200
Magazine (net of printing costs)	Comms. Committee	1,221	1,178	1,393	1,400
St Stephen's Hall	J.Garner	6,886	4,389	4,313	4,500
St John's Hall (net of maintenance)	Hall Committee	8,511	6,863	7,242	7,000
<b>TOTAL</b>		<b>136,342</b>	<b>140,317</b>	<b>142,558</b>	<b>141,700</b>
<b>EXPENDITURE</b>					
Parish Share	Treasurer	75,930	77,935	80,837	84,463
Missions	Finance Committee	4,135	4,933	5,190	4,100
Vicar	M.Macey	2,205	1,761	2,832	3,000
23,Beechfield Road (net of Rolph Bequest )	Treasurer	4,235	3,662	3,958	4,000
Assistant Priest's Expenses	R.Goatly	1,202	1,354	502	2,500
Music	K.Beniston	7,999	8,970	10,958	12,000
Organ Maintenance	K.Beniston	1,485	1,275	1,534	1,500
Sanctuary	G.Gibbs	1,435	1,489	1,769	1,700
Heat & Light	Churchwardens	6,900	6,108	5,655	7,200
Insurance	Churchwardens	4,469	4,611	4,818	5,000
Maintenance	Churchwardens	2,890	3,329	2,830	3,000
Reader Training		129	202	-	-
Printing (net of receipts)	P.Garner	655	1,639	3,425	3,000
Telephones	I.Packe	411	405	373	400
Sundries	Churchwardens	1,661	2,334	4,889	2,500
Administrator	M.Macey	4,752	4,602	5,681	6,500
Transfers to Fabric Fund	PCC	5,000	5,000	5,000	7,500
Transfers to Organ Appeal & StS Renovation Fund	Treasurer	8,200	17,939	7,967	-
<b>TOTAL</b>		<b>133,693</b>	<b>147,548</b>	<b>148,218</b>	<b>148,363</b>
Surplus + / Deficit -		2,649	-7,231	-5,660	-6,663
<b>General Fund</b>					
Opening Balance - 1 Jan		18,259	20,908	13,677	8,017
Closing Balance - 31 Dec		<b>20,908</b>	<b>13,677</b>	<b>8,017</b>	<b>1,354</b>
C.L.Angell, Hon. Treasurer, 12th March 2019					

<b>THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN'S BOXMOOR</b>						
<b>STATEMENT OF FINANCIAL ACTIVITIES</b>						
<b>FOR THE YEAR ENDED 31 DECEMBER 2018</b>						
	<b>Note</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Endowment Funds £</b>	<b>TOTAL 2018 £</b>	<b>FUNDS 2017 £</b>
<b>Incoming Resources</b>						
Incoming resources from donors	2a	96,239	6,668	-	102,907	92,578
Other voluntary incoming resources	2b	18,264	12,650	-	30,914	37,418
Income from charitable and ancillary trading	2c	38,494	930	-	39,424	37,474
Other ordinary incoming resources	2d	-	-	-	-	-
Income from investments	2e	3,016	1,144	-	4,160	7,018
<b>Total Incoming Resources</b>		<b>156,013</b>	<b>21,392</b>	<b>-</b>	<b>177,405</b>	<b>174,488</b>
<b>Resources Expended</b>						
Grants	3a	5,190	4,250	-	9,440	6,781
Activities directly relating to the work of the church	3b	129,747	10,849	-	140,596	127,104
Fund-raising and publicity	3c	1,701	-	-	1,701	3,514
Church management and administration	3d	12,068	164	-	12,232	9,232
<b>Total Resources Expended</b>		<b>148,706</b>	<b>15,263</b>	<b>-</b>	<b>163,969</b>	<b>146,631</b>
<b>Net Incoming / (Outgoing) Resources</b>		<b>7,307</b>	<b>6,129</b>	<b>-</b>	<b>13,436</b>	<b>27,857</b>
<b>Gains and Losses on Investments</b>						
realised		-	-	-	-	-
unrealised		-	-	(276)	(276)	18,391
<b>Net Movement in Funds</b>		<b>7,307</b>	<b>6,129</b>	<b>(276)</b>	<b>13,160</b>	<b>46,248</b>
Balances brought forward at 1st January 2018 (2017)		13,677	496,962	217,405	728,044	681,796
Transfers between Funds		(12,967)	12,967	-	-	-
<b>Balances carried forward</b>		<b>8,017</b>	<b>516,058</b>	<b>217,129</b>	<b>741,204</b>	<b>728,044</b>

<b>THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN'S BOXMOOR</b>				
<b>BALANCE SHEET</b>				
<b>AS AT 31 DECEMBER 2018</b>				
	<b>Note</b>	<b>2018</b>	<b>2017</b>	
		<b>£</b>	<b>£</b>	
<b>Fixed Assets</b>				
Tangible fixed assets	5a	493,474	493,474	
Investment Assets	5b	217,078	217,354	
		<u>710,552</u>	<u>710,828</u>	
<b>Current Assets</b>				
Stock		-	-	
Debtors	7	8,042	6,172	
Short Term Deposits		51	51	
Cash at bank and in hand		25,659	30,673	
		<u>33,752</u>	<u>36,896</u>	
<b>Liabilities: Amounts falling due within 1 year</b>	8	(3,100)	(9,680)	
<b>Net Current Assets</b>		<u>30,652</u>	<u>27,216</u>	
<b>Long Term Loans</b>		-	(10,000)	
<b>Net Assets</b>		<u>741,204</u>	<u>728,044</u>	
<b>Funds</b>				
	6 & 9			
Unrestricted		8,017	13,677	
Restricted		516,058	496,962	
Endowment		217,129	217,405	
		<u>741,204</u>	<u>728,044</u>	
The notes on the following pages form part of these accounts				
Approved by the Parochial Church Council on 12th March 2019 and signed on its behalf:				
M.Macey				
<b>Chairman</b>				

<b>PCC ST JOHN'S BOXMOOR</b>					
<b>NOTES TO THE ACCOUNTS</b>					
<b>FOR THE YEAR ENDED 31 DECEMBER 2018</b>					
<b>1. Accounting Policies</b>					
The accounts are prepared on an accruals basis, in accordance with the Church Accounting Regulations 1997					
The accounts also comply with the Accounting and Reporting by Charities: Statement of Recommended Practice (revised 2005); Charities Act 1993 (as amended by the Charities Act 2006) and Regulations made thereunder; and with applicable accounting standards.					
The accounts are prepared under the historical cost convention					
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowment</b>	<b>TOTAL</b>	<b>FUNDS</b>
	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>2018</b>	<b>2017</b>
<b>2. Incoming Resources</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<i>2a. Incoming resources from donors</i>					
Planned giving	69,643	-	-	69,643	71,015
Collections(open plate) at all services	20,871	-	-	20,871	18,402
Sundry donations	5,725	6,668	-	12,393	3,161
	96,239	6,668	-	102,907	92,578
<i>2b. Other voluntary incoming resources</i>					
Appeals	4,465	12,650	-	17,115	17,541
Legacies	500	-	-	500	3,750
Fêtes & other fund raising events	13,299	-	-	13,299	16,127
	18,264	12,650	-	30,914	37,418
<i>2c. Income from charitable and ancillary trading</i>					
Magazines	2,592	-	-	2,592	2,810
Coffee	1,340	-	-	1,340	1,249
Church halls lettings etc	16,538	930	-	17,468	16,696
Fees	15,455	-	-	15,455	15,037
Merchandising & Printing	2,569	-	-	2,569	1,682
	38,494	930	-	39,424	37,474
<i>2d. Other ordinary incoming resources</i>					
Insurance claims & settlements	-	-	-	-	-
<i>2e. Income from investments</i>					
Dividends and interest including any reclaimed tax	3,016	1,144	-	4,160	7,018
<b>Total Incoming Resources</b>	<b>156,013</b>	<b>21,392</b>	<b>-</b>	<b>177,405</b>	<b>174,488</b>

<b>Notes to the Financial Statements (continued)</b>					
<b>For the year ending 31st December 2018</b>					
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowment</b>	<b>TOTAL</b>	<b>FUNDS</b>
	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>2018</b>	<b>2017</b>
<b>3. Resources Expended</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>3a. Grants</b>					
Missionary & charitable giving:					
Church overseas					
missionary societies	-	-	-	-	-
relief & development agencies	280	-	-	280	1,120
Home missions & other Church Societies	4,910	4,250	-	9,160	5,661
	5,190	4,250	-	9,440	6,781
<b>3b. Activities directly relating to work of the Church</b>					
Ministry: diocesan parish share	80,837	-	-	80,837	77,935
clergy expenses	3,334	-	-	3,334	3,115
Church - running expenses	24,072	767	-	24,839	21,327
Church maintenance & Repairs	4,364	10,082	-	14,446	9,696
Expenditure on parish magazine	1,199	-	-	1,199	1,632
Church hall running costs	4,983	-	-	4,983	4,429
Music	10,958	-	-	10,958	8,970
	129,747	10,849	-	140,596	127,104
<b>3c. Fund-raising and publicity</b>					
Costs of fêtes and other fund-raising events	1,701	-	-	1,701	3,514
<b>3d. Church management and administration</b>					
Administration:					
Printing & stationery	6,014	-	-	6,014	2,713
Telephones	373	-	-	373	405
Administrator	5,681	-	-	5,681	4,602
Loan interest & costs	-	164	-	164	1,512
	12,068	164	-	12,232	9,232
<b>Total Resources Expended</b>	<b>148,706</b>	<b>15,263</b>	<b>-</b>	<b>163,969</b>	<b>146,631</b>
<b>4. Staff Costs</b>					
Music expenses include payments made to St John's Director of Music and Administration costs include payments made to the Parish Administrator. Church hall running costs include payments made to the Hall caretaker and Hall cleaner.					
No National Insurance or pension contributions were payable in respect of any of them in 2018 or 2017					



<b>Notes to the Financial Statements (continued)</b>				
<b>For the year ending 31st December 2018</b>				
<b>5. Fixed Assets for use by the PCC</b>				
5a. <i>Tangible fixed assets</i>				
Buildings - St John`s Hall & West End £493,474 (2017 £493,474)				
5b. <i>Investments</i>				
		<b>Market Value</b>		
13,475 shares in the CBF Investment Fund (historical cost at 31st December 2018: £ 12,217)		<b>2018</b>	<b>2017</b>	
		<b>£</b>	<b>£</b>	
		217,078	217,354	
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowment</b>	<b>TOTAL</b>
	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	
<b>6. Analysis of Net Asset Fund</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fixed Assets	-	493,474	217,078	710,552
Current Assets	11,117	22,584	51	33,752
Current Liabilities	(3,100)	-	-	(3,100)
Long Term Loans	-	-	-	-
<b>Fund Balance</b>	<b>8,017</b>	<b>516,058</b>	<b>217,129</b>	<b>741,204</b>
<b>7. Debtors</b>				
			<b>2018</b>	<b>2017</b>
			<b>£</b>	<b>£</b>
Prepayments of insurance			2,445	2,372
Gift Aid Claim			5,597	3,800
Other			-	-
			<b>8,042</b>	<b>6,172</b>
<b>8. Liabilities: Amounts Falling Due Within One Year</b>				
Parishoner Loan repayments			-	-
Dacorum Borough Council loan repayments			-	-
Charity Bank Loan repayments			-	6,430
Creditors for goods and services			3,100	3,250
			<b>3,100</b>	<b>9,680</b>

<b>Notes to the Financial Statements (continued)</b>		
<b>For the year ending 31st December 2018</b>		
	<b>Balance at</b>	
<b>9. Fund Details</b>	<b>31/12/18</b>	
	<b>£</b>	
<b>Restricted Funds</b>		
Building Reserve	493,474	
Fabric Fund	14,183	
Music Fund	148	
Discretionary	3,980	
Social Committee	501	
Wedding Advances	2,450	
Holiday at Home	1,322	
	<b>516,058</b>	
<b>Endowment Funds</b>		
Centenary Fund	94,793	
Rolph Bequest	88,442	
Freeman-Rolph	33,894	
	<b>217,129</b>	
<b>The movement on the Organ Appeal Fund to closure comprised:</b>		
	<b>£</b>	
<b>Opening Balance 1/1/2018</b>	<b>(16,403)</b>	
Music at St Johns donations	4,600	
Gifts	4,000	
PCC transfers	7,967	
Loan interest paid	(164)	
<b>Closing Balance 31/12/2018</b>	<b>-</b>	

<b>Notes to the Financial Statements (continued)</b>			
<b>For the year ending 31st December 2018</b>			
<b>10. St Stephen`s Income and Expenditure 2018</b>			
	<b>2018</b>	<b>2017</b>	
<b>Income</b>	<b>£</b>	<b>£</b>	
Collections	438	273	
Planned Giving	3,874	4,562	
Hall Lettings	4,313	4,389	
Donations	-	908	
	<b>8,625</b>	<b>10,132</b>	
<b>Expenditure</b>			
Heat & Light	542	265	
Insurance	606	586	
Maintenance & Sundries	520	659	
	<b>1,668</b>	<b>1,510</b>	
<b>Contribution to Boxmoor Parish</b>	<b>6,957</b>	<b>8,622</b>	
<b>11. Missions and Charitable Giving 2018</b>			
<b>Beneficiary</b>	<b>Gross Donation</b>	<b>Collection</b>	<b>Allocation from PCC</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Bibles for Children	650	-	650
Bishop's Harvest for the Hungry Appeal	280	280	-
Childrens' Society	1,414	1,414	-
Crisis	931	931	-
Churches Together	75	-	75
DENS	1,057	1,057	-
Hospice of St Francis	548	548	-
Ordinands Fund	235	235	-
	<b>5,190</b>	<b>4,465</b>	<b>725</b>

<b>Budget for St Francis Hammerfield 2019</b>			
	<b>2019</b>	<b>2018</b>	
<b>Income</b>	<b>Budget</b>	<b>Actual Total</b>	
	<b>£</b>		
Giving	3,500	4,004	
Hall Lettings	6,500	6,378	
Fundraising	350	491	
Coffee, Magazines etc.	0	7	
Gulliver Bequest	670	687	
Interest - CBF Account	30	42	
Credit on Energy bills	0	290	
<b>Total</b>	<b>11,050</b>	<b>11,897</b>	
<b>Expenditure</b>			
Parish Share	4,036	3,922	
Sanctuary	100	0	
Gas	850	832	
Electricity	1,000	466	
Insurance	910	907	
Water	154	108	
Maintenance & Repairs	2,000	1,181	
Sundries - cleaning	900	705	
Church Union	50	120	
Churches Together	25	25	
Charitable Giving	350	150	
Petty Cash	0	1,275	
Music	500	174	
<b>Total</b>	<b>10,875</b>	<b>9,865</b>	
<b>Running Total</b>	<b>175</b>	<b>2,032</b>	
<b>Restricted Income</b>			
Carter Trust	0	0	
Joyce Ralphs Bequest	0	0	
Michael Abbiss Bequest	0	0	
Sheila Howe Bequest	0	0	
Donation towards new vestments	0	0	
Donation towards cost of ramp	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	
<b>Restricted Expenditure</b>			
Clergy	800	680	
Lutkin Fence	0	117	
Vestments from B Weitzman	0	400	
<b>Total</b>	<b>800</b>	<b>1,197</b>	
<b>Balance on Carter Trust</b>		<b>0</b>	
<b>Total Surplus/( Deficit )</b>	<b>(625)</b>	<b>835</b>	



<b>BALANCE SHEET</b>							
<b>AS AT 31 DECEMBER 2018</b>							
			<b>Note</b>			<b>2018</b>	<b>2017</b>
						£	£
<b>Fixed Assets</b>							
Tangible Fixed Assets		5a					
Investment Assets		5b				20,363	20,671
						<u>20,363</u>	<u>20,671</u>
<b>Current Assets</b>							
Stock							
Debtors		7					
Short Term Deposits						8,440	8,399
Cash at Bank and in hand						19,505	18,711
						<u>27,946</u>	<u>27,110</u>
<b>Liabilities: Amounts falling due within 1 ye</b>			8			-	-
<b>Net Current Assets</b>						<b>27,946</b>	<b>27,110</b>
<b>Long Term Loans</b>							
<b>Net Assets</b>						<b>48,308</b>	<b>47,781</b>
<b>Funds</b>			6 & 9				
Unrestricted						26,767	25,415
Restricted						1,178	1,695
Endowment						20,363	20,671
						<u>48,308</u>	<u>47,781</u>
The notes on the following pages form part of these accounts							
Approved by the Parochial Church Council on 12th March 2019 and signed on its behalf							
Rev'd Michael Macey							
Chairman							

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018					
<b>1. Accounting Policies</b>					
The Accounts are prepared on an accruals basis, in accordance with the Church Account Regulations 1997					
The accounts also comply with the Accounting and Reporting by Charities: Statement of Recommended Practice (revised 2005); Charities Act 1993 (as amended by the Charities Act 2006) and Regulations made thereunder; and with applicable accounting standards.					
The accounts are prepared under the historical cost conventions					
	Unrestricted	Restricted	Endowment	Total	FUNDS
	Funds	Funds	Funds	2018	2017
<b>2. Incoming Resources</b>	£	£	£	£	£
<i>2a. Incoming Resources from donors</i>					
Planned giving	1,596			1,596	1,125
Collections (Open plate) at all services	2,408			2,408	2,577
Sundry Donations				0	0
	4,004	0	0	4,004	3,702
<i>2b. Other voluntary incoming resources</i>					
Appeals				0	0
Legacies				0	0
Fetes & other fund raising events	491			491	401
	491	0	0	491	401
<i>2c. Income from charitable and ancillary trading</i>					
Magazines	7			7	3
Coffee				0	0
Church hall lettings etc.	6,378			6,378	7,889
Candles				0	0
Merchandising & Printing				0	0
	6,384	0	0	6,384	7,891
<i>2d. Other ordinary incoming resources</i>					
Credits from Utility Provider	290			290	0
<i>2e. Income from investments</i>					
Dividends and interest including any Reclaimed tax	729			729	696
<b>Total Incoming Resources</b>	<b>11,897</b>	<b>0</b>	<b>0</b>	<b>11,897</b>	<b>12,690</b>

Notes to the Financial Statements (Continued)						
For the year ending 31st December 2018						
	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2018	FUNDS 2017
		£	£	£	£	£
<b>3. Resources Expended</b>						
<i>3.a Grants</i>						
Missionary & Charitable giving:						
Church overseas						
Missionary Societies						
Relief & development agencies						
Home missions & other Church Societies	10	295			295	376
		295	0	0	295	376
<i>3.b Activities directly relating to work of The Church</i>						
Ministry: Diocesan Parish Share		3,922			3,922	2,969
Ministry: Clergy Expenses		680			680	685
Church - running expenses		4,467	517		4,984	4,470
Church maintenance & repairs		1,181			1,181	4,930
		10,250	517	0	10,767	13,054
<i>3c. Fund-raising and publicity</i>						
Costs of fetes and other fund-raising events						
<i>3d. Church management and administration</i>						
Administration:						
Printing & Stationery						
Telephones						
Administrator						
Loan repayments & costs						
		0	0	0	0	0
<b>Total Resources Expended</b>		<b>10,545</b>	<b>517</b>	<b>0</b>	<b>11,062</b>	<b>13,430</b>
<b>4. Staff Costs</b>						
There were no staff costs payable in respect of 2018						



Notes to the Financial Statements (Continued)				
For the year ending 31st December 2018				
<b>5. Fixed Assets for use by the PCC</b>				
5a. <i>Tangible Fixed Assets</i>				
Buildings				
5b. <i>Investments</i>				
		<b>Market Value</b>		
1,264 shares in the CBF Investment		<b>2018</b>	<b>2017</b>	
Fund (historical cost at		<b>£</b>	<b>£</b>	
31st December 2018 - £734)		20,363	20,671	
		<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowment</b>
		<b>Funds</b>	<b>Funds</b>	<b>Funds</b>
		<b>£</b>	<b>£</b>	<b>£</b>
				<b>Total</b>
				<b>2018</b>
				<b>£</b>
<b>6. Analysis of Net Asset Fund</b>				
Fixed Assets				20,363
Current Assets		26,767	1,178	27,945
Current Liabilities				0
Long Term Loans				0
<b>Fund Balance</b>		<b>26,767</b>	<b>1,178</b>	<b>20,363</b>
				<b>48,308</b>
<b>7. Debtors</b>				
				<b>2,018</b>
				<b>£</b>
Prepayments of Gas & Electricity				
<b>8. Liabilities: Amounts Falling Due</b>				
<b>Within One Year</b>				
No liabilities falling due within one year				
<b>9. Fund Details</b>				
		<b>Balance at</b>		
		<b>31/12/2018</b>		
<b>Endowment Funds</b>		<b>£</b>		
Gulliver Bequest		20,363		
		20,363		
<b>10. Missions and Charitable Giving 2017</b>				
		<b>Gross</b>		<b>Allocation</b>
		<b>Donation</b>	<b>Collection</b>	<b>from PCC</b>
<b>Beneficiary</b>		<b>£</b>	<b>£</b>	<b>£</b>
Forward in Faith		120		120
Churches Together		25		25
Hopsice of St Francis		150	150	0
		295	150	145

## **REPORT ON THE FABRIC GOODS AND ORNAMENTS – YEAR END DECEMBER 2018**

### **All Three Churches**

Obligatory annual and periodic maintenance, inspection/testing and certification of gas heating appliances and boilers, fire protection systems/extinguishers, portable electrical appliances, lightning conductors and fixed electrical systems have all been carried out in accordance with statutory requirements and regulations. Remedial action was taken where necessary.

All low level gutters and drainpipes have been cleared out by a maintenance firm.

### **St John's**

The carpet by the kitchenette has been replaced by heavy duty vinyl and the 4 mats in front of the west door have been replaced by coir matting.

The tree by the entrance to hall has been taken down and the entrance itself has been widened. The grass area has been relaid with Bodpave 40 and car parking spaces have been clearly marked.

The boilers that heat the church have been a matter of concern for some time and it was decided at PCC to look into replacing them before they gave up completely and we were left with a cold church. A small group have been asked to look into this with advice from the DAC, an architect was asked to draw up the specifications of what exactly was needed. This has now been put out to tender with 5 firms and we are waiting for their quotes.

### **St Francis**

A timer has been placed behind the cross on the outside wall of the church.

The outsides of the 6 high up semi-circular windows have been repainted

### **St Stephen's**

Overgrown hedge was cut down and a new lock was fitted to the front door of the church.

Di Tovey & Lorraine Ioannou  
Churchwardens

### **SIDES PERSONS SEEKING ELECTION**

Chris Angell	Jean Garner	Leslie Lunn	Sue Proehl
Julie Barton	Mark Harbour	Anne Lyne	Job Rombout
Sally Bates	Alison Hart	Richard Lyne	Connie Shaw
Garth Bridgwood	Catherine Holness	Annie Mitchell	Trevor Standen
Peter Clayton	Marion Howard	Alan Munford	Beryl Taylor
Marion Cowe	Andreas Ioannou	Yvonne Munford	Di Tovey
Alan Darvill	Lorraine Ioannou	Ian Packe	Gill Williams
Marian Davies	Noel James	Janet Packe	Ian Williams
Paul Davies	Sheila James	Rosemary Parish	Muriel Williams
Ken Farmborough	Marion King	Rob Porter	
Jo Fisher	Yvonne Laidlaw	Yolanda Porter	
Linda Gair	Graham Liddle	Alan Proehl	

## **Report of Deanery Synod proceedings (March 2018 to February 2019)**

This report covers the proceedings of the Hemel Hempstead Deanery Synod for the period from March 2018 to February 2019. During the year there were three Deanery Synod meetings, covering a variety of different topics. The key areas of discussion are reported below:

### **Tuesday 12<sup>th</sup> June at St Stephen's Church, Chaulden**

New representatives to Synod were welcomed.

Yvonne Doran was confirmed as a new member on the Standing and Pastoral Committee.

Elections to Diocesan Synod were held and the Hemel Deanery representatives were confirmed as Rev. Mike Macey, Rev. Austin Janes, Rev. Richard Graham, Rev. Caroline Wainman, Colin Gage (Langelei), Job Rombout (Boxmoor), Mike Hawtin (Langelei).

Each parish spent 5 minutes reporting back on their progress to date towards the Deanery Wildly Important Goal to extend our Children's Ministry. The Rural Dean reflected that there were a lot of good ideas and many similar problems across the Deanery. With one third of churches nationally having no children in their congregations, we are not doing too badly.

Jean Garner was thanked for her services as Deanery Secretary since the Deanery has been formed and was presented with a gift. Carolyn Andrews has taken over the role of Deanery Secretary.

News from St Stephen's Church and other churches in the Deanery was shared.

The meeting concluded with informal networking over refreshments.

### **Tuesday 23<sup>rd</sup> October at Holy Trinity, Leverstock Green**

Diocesan speaker: we welcomed Dave Jones, Diocesan FX Project Coordinator, who spoke about the Reaching New People project "Making new disciples of Christ by developing fresh expressions of church and equipping leaders." This is a priority area for the diocese and resources to help are available. We were encouraged to make connections with non-church-goers based on what we have in common, and to exploit the use of our church buildings – our greatest tool.

Colin Gage was re-elected to represent our Deanery on the Diocesan Board of Finance.

A report from Anthony Archer on the July General Synod was shared.

The Rural Dean encouraged everyone to continue to focus on the Deanery Wildly Important Goal - Children's Ministry, and to make use of the Diocesan Children's Work Advisor Margaret Pritchard Houston who was available to our Deanery in 2018.

News from Holy Trinity Church and other churches in the Deanery was shared.

### **Tuesday 26<sup>th</sup> February at St Mary's, Hemel Old Town**

We welcomed Chief Inspector Paul Mitson, District Commander for policing in Dacorum, and Kerry-Anne Cooper, CEO and founder of Liberty tea Rooms & community hub and a Police Chaplain. Canon John Williams shared with us information about the Herts Emergency Co-ordinating Group and his role as Clergy Major Incident Convenor for the faith groups in Hertfordshire. Paul Mitson talked about his team of police officers in Dacorum and the challenges they face. Kerry-Anne Cooper talked about her role as a Police Chaplain.

Anthony Archer shared his feedback from the February General Synod.

The Deanery joint Ascension Day service was confirmed to be on Thursday 30<sup>th</sup> May at St Francis Church, Hammerfield at 8pm, and the Deanery Outing to Ely Cathedral is booked for 10<sup>th</sup> August.

The next steps with the Deanery Wildly Important Goal – Children's Ministry were discussed.

In addition around 50 members of the Deanery enjoyed a successful Deanery Outing to Peterborough Cathedral in July, and a shared Deanery Ascension Day service was held at St Mary's Apsley on 10<sup>th</sup> May.

Carolyn Andrews  
Deanery Secretary

## **VICAR'S REPORT ON 2018**

*(to be given at the APCM 2019)*

Together, in the love and joy of the Lord whom we serve, we have walked with Christ another year. A year that seems to have gone by in the blink of an eye and yet one that was full of events – events that have transformed and shaped us for the future.

One of the major 'landmark' moments of 2018 was paying-off the loans for the 'new' organ and owning it outright. This has been no small undertaking. To have raised £400,000 is a phenomenal effort. I wish to thank the PCC over the years for having the determination and courage to embark on this project and in seeing it through – making the final repayments a year earlier than scheduled – and the work of Music at St John's who have raised thousands of pounds towards the organ over the years. To celebrate this momentous occasion within the life of the Parish a celebratory series of Organ Recitals was given in September and October by the various incumbents of our 'new' organ, namely Keith Beniston, Linden Innes-Hopkins, and Nicholas King. The series was superb and really showed the versatility of this impressive instrument. It was a particular delight to be able to welcome James O'Donnell, Organist and Master of the Choristers at Westminster Abbey, to give the 'keynote' recital and launch the series. His musicality and international reputation certainly enabled us to celebrate our full ownership in style.

The organ featured at another event in 2018, this time at the capable hands and feet of our then curate, Fr Ben. In February our fundraising team organised supper and a viewing of a silent film, accompanied on the organ. Speaking for myself this was a first, and a most enjoyable evening. For others memories of former years were evoked. It is hoped that future screenings will be possible in the coming years.

As a Parish we are very fortunate to have such an able and creative Fundraising Committee. The Film Night is just one example of the new ideas they constantly proffer to raise much needed funds to support and resource the Ministry of the Church in this Parish and in our Diocese. In 2018 they not only organised our regular fundraising events such as the Countdown to Christmas Fayre, The Christmas Tree Festival, and the Quizzes, but they also tried a Summer Fayre in July. The Summer Fayre was an absolute triumph. It helped that the weather was very kind to us but that was supported by hard work, good publicity, lots to do and buy, and a great community event in which the Church was seen to be alive and kicking and here for our community. Whether it was the Cream Teas, plant stall, books, train, pimmis, or BBQ that brought people to the fayre or the opportunity to drench the Vicar in the stocks it was a most enjoyable day that brought lots of people not connected with the Church into our presence. The funds raised were substantial and it is hoped similar events might be possible in future years. I should like to thank everyone who has enabled these events to be the success they have been, especially those who have given considerable amounts of time and energy, but also everyone who has attended and supported them financially.

To accompany these fundraising events we also had various times of fellowship and social gatherings. From our Pancake Party for children on Shrove Tuesday to the Harvest Supper in October, Holiday at Home in August to weekly coffee mornings every Saturday, to monthly Friendship Teas and Lunch Club to the Parish BBQ and Fun Day in June there are lots of times throughout the year when we are encouraged to get together as friends and brothers and sisters in Christ. Emma and I are most thankful for your graciousness in letting us high-jack the Parish Fun Day with family and friends as we celebrated Abbie's baptism and welcomed her fully into the community of faith.

Welcoming people into the faith and our churches is a bit of a recurring theme for 2018. I recall that every 1<sup>st</sup> and 3<sup>rd</sup> Sunday of each month we baptised children and adults into the Church and that there was even a waiting list moving into 2019. We hosted the Deanery Confirmation Service in November when 20 people of all ages and backgrounds affirmed their faith in Jesus Christ – 8 of whom were from this Parish, and we welcomed visitors and worshippers alike into St Francis for an Open Day with flowers, vestments, refreshments, organ recital, and worship, all as part of our witness and to grow the relationship with St Francis Hospice.

Throughout the year we also welcomed various organisations and schools into our buildings for concerts, educational visits, and commemorations. It is a particular joy that our relationship with the 8 schools in our Parish has been strengthened over the past year and that we are now active through assemblies, teaching, visits, services, or through *Bibles for Children* in all of them. Our thanks also go to MaSJ for the work they do in bringing children into St John's for various musical and educational events throughout the year.

Our work with children and young people took on a new lease of life in 2018 as the Deanery embraced a project to grow and develop this area of ministry. Our Junior Church Committee has been very active and proactive in thinking about new ways of ministering to children whilst affirming that which already works and flourishes. Our Tiny Tots for instance is going from strength to strength. Our Junior Church has been re-modelled and is greatly appreciated and enjoyed by the children who come. Plans were put in place to try Messy Church in 2019, along with starting a Junior Choir. Children's Praise Services were held with fluctuating numbers in attendance but always well received. And all of this whilst undergoing the necessary Safeguarding training offered by the Diocese. Plans were also put in place to explore with partner agencies the provision of a Youth Club within the Parish and I hope to be able to report on progress made next year.

Worship, however, remains our prime reason for being here. We are called to Worship God who reveals himself to us as Father, Son, and Holy Spirit, and offers forgiveness, love, and life. The demographic of our worshipping community has changed a little during 2018 with sadly some significant members of the community dying and being raised to glory. Among these were Anne Frogley, David Mitchell, Bob Croxford, Arthur Read, Jean Gale, Joyce Graham, Den Hudson, and Reg Farmborough. We have also welcomed a significant number of people into the Church, who I hope will grow in discipleship as fellow pilgrims on our journey with Christ. There are definitely signs of growth in our worshipping community and these are to be celebrated and nurtured. It is particularly pleasing that the PCC wishes to re-energise our Vision and MAP (Mission Action Plan) following a sermon series held in the autumn and to work towards further growth, both numerical and spiritual.

You might be interested to note that the following number of Pastoral Offices were conducted:

	<b>2018</b>		<b>2017</b>	
Baptisms:	33	(4 adults)	14	(0 adults)
Weddings:	18	(1 Blessing)	19	(0 Blessings)
Funerals:	50	(22 at Crematoria)	35	(13 at Crematoria)
Interment of Ashes:	22		16	

As a Parish we remain fortunate to have three centres of Worship, offering distinct and engaging services each Sunday. I am particularly grateful to the leaderships at both St Francis and St Stephen's for enabling public worship to take place each week, and to the many retired clergy who assist at St Francis. Our Sunday morning acts of Worship are naturally important as that is when most of our number are present but equally important are all the other services we offer each week and the

preaching ministry proffered by the Ministry Team. My sincere thanks to Sheena Wilson and Carole Lewis for the thoughtful and insightful sermons they give. Our Worship of almighty God is further enhanced by the musical offerings of our organists and choir. Their contribution assists in raising our hearts to the halls of heaven for which I am most appreciative. It is always a sadness that not more people come to our evening services but particularly Choral Evensong when the quality of music offered is frequently of Cathedral standard. Efforts are underway to rejuvenate the choir through a sponsored scholarship scheme and the emergence of our Junior Choir. My particular thanks to Keith Beniston our Director of Music for all he does for musical life of the Parish and to Marian and Paul for all the administrative help they offer.

During 2018 there were numerous liturgical 'highs' which are worthy of mentioning here. Firstly, the Festival of Lessons and Carols - augmented for the first time by a small musical ensemble - drew in the largest congregation that service has seen for many years. It was a terrific way to start the festive period and much commented on, and appreciated by both Church and non-Church folk. Secondly, The Reverend Laura Jørgenson returned to the Parish to preach at St John's Patronal Festival in May. It was lovely to be able to welcome her and her family. Thirdly, we combined with our brothers and sisters at St Mary and St Joseph's again for the All Age Stations of the Cross along the Moor. I am constantly amazed at the number of children who take part in this very public act of devotion on Good Friday. Fourthly, our services during Holy Week and at Easter were alive with passion, joy, sorrow, meaning and celebration. My thanks to all who helped in anyway especially those who offered their feet for the Maundy Thursday liturgy. Perhaps it was our study of the Holy Eucharist during Lent and its meaning, symbols, and practice that made it so special?

In July we bade farewell to significant members of 'staff'. Firstly, Fr Benjamin Weitzmann finished his curacy to take up new responsibilities as a Vicar in Portsmouth. Over his 3 years living, ministering, and training among us he came to occupy a special place in our common life and his absence has been keenly missed. It was a delight to see him inducted into his new parishes and he continues to be in our prayers for the work he now undertakes. Secondly, Alison Jackson, resigned as Parish Administrator to follow her vocation to work with children and young people. Alison had served as Parish Administrator for over 5 years and I am most grateful to her for her diligence and support. Thankfully we were very blessed in being able to appoint Alison's successor very quickly and only a week of two passed without an Administrator. Hilary Kemp has made an excellent start in the office and I should like to record my thanks to her for the calm and effective way she organises me and the many affairs of parochial life she encounters. In November it was a particular joy to be able to welcome (back) The Reverend Canon Dr Ruth Goatly as Associate Minister. Ruth, who served her title here, has already made a significant contribution to our common life and we look forward to receiving the benefit of her wisdom and insight in the years to come. Ruth will be among us part-time and have a particular responsibility for our education and nurture programmes and for reshaping the pastoral care we offer.

At the risk of this report sounding like an Oscar's acceptance speech there are various people I should also like to thank for their support and guidance. Firstly our Churchwardens for the marvellous job they do and in particular Di Tovey for the outstanding contribution she has made to our common life over the past 5 years. I am truly thankful. Secondly to the Chris Angell and Philippa Graham for the continuous work they do to make sure our finances are well managed and we are abiding by the rules and regulations of the Church of England. Thirdly, I should like to thank everyone who has got involved in some aspect of our common life for the contribution made – from cleaning the windows to serving refreshments, helping with Junior Church to enabling communication in the Parish, assisting in acts of worship to taxi-ing people to and fro, flower arranging to cleaning – Thank you! I

should also like to thank my family for the love and support they give, and for their understanding and patience which enables me to be the priest I believe God is calling me to be here among you.

2019 offers new challenges and opportunities not least in fundraising as we strive replace our failing boilers at St John's. Phase 1 of the parking project is now complete – for which I am most grateful – phase 2 is slowly moving forward. It seems to me that a new spirit of optimism is present ushering in a culture of growth, change, and renewal. I am very excited as to where our journey together will lead and how we can live God's love afresh in our community.

It has been a privilege to walk with, and lead you as your vicar this past year and I pray that the Holy Spirit will continue to lead us into the future. As we prepare to celebrate the joys of the resurrection this Easter may our lives be transformed by the God for whom all things are possible, and in whom we may have life –life in all its fullness.

In Christ,

A handwritten signature in black ink that reads "Mike". The signature is written in a cursive, slightly slanted style. Below the name, there is a long, thin horizontal line that starts under the 'M' and extends to the right, ending under the 'e'.

The Reverend Michael Macey, Vicar